
COUNCIL

BULLETIN

Issued Week Ending Friday, 18 September 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

Contact: Kim Partridge
Telephone: 01992 564443



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 21 September 2020 – 26 September 2020

Monday 21 September	5.00pm	Qualis Board Member Interviews	
Tuesday 22 September	10.00am 5.00pm	Licensing Sub-Committee Qualis Board Member Interviews	
Wednesday 23 September	7.00pm	Area Planning Sub Committee South	
Thursday 24 September	7.00pm	Leisure Management Contract Board	
Friday 25 September			
Saturday 26 September			
Sunday 27 September			

Week Two: 28 September 2020 – 4 October 2020

Monday 28 September	5.00pm 7.00pm	Epping Forest Local Highways Panel Audit & Governance Committee	
Tuesday 29 September	7.00pm	Stronger Place Select Committee	
Wednesday 30 September	7.00pm	Area Plans Sub-Committee East	
Thursday 1 October	6.00pm	Executive Briefing	
Friday 2 October			
Saturday 3 October			
Sunday 4 October			

Week Three: 5 October 2020 – 11 October 2020

Monday 5 October	7.00pm	Joint Consultative Committee	
Tuesday 6 October	10.00am	Licensing Sub-Committee	
Wednesday 7 October	7.00pm	Area Planning Sub Committee West	
Thursday 8 October			
Friday 9 October			
Saturday 10 October			
Sunday 11 October			

Week Four: 12 October 2020 – 18 October 2020

Monday 12 October			
Tuesday 13 October	7.00pm	Stronger Council Select Committee	
Wednesday 14 October	2.30pm	Licensing Committee	
Thursday 15 October	7.30pm	Overview and Scrutiny Committee	
Friday 16 October			
Saturday 17 October			
Sunday 18 October			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

Member Contact

Please be aware that all Member queries should be addressed to membercontact@eppingforestdc.gov.uk as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

PART C - GENERAL INFORMATION

1. STANDARDS COMMITTEE

Would Members please note that, with the agreement of the Chairman, the postponed meeting of the Standards Committee on 3 September 2020 has been re-arranged for Tuesday 15 December 2020. This meeting will be a virtual meeting via Zoom and will commence at 7.00pm.

(Further Info: Gary Woodhall ext 4470)

2. REVISED CONTACT INFORMATION - CHANGES TO THE FLEXIBLE SECURE TENANCY AGREEMENT

In response to recent legal changes, the Council's Flexible Secure tenancy Agreement has been amended with effect from Monday 24th August 2020, to include a forfeiture and break clause.

This change is not retrospective.

In addition, both the Flexible Secure Tenancy Agreement and the Secure Tenancy Agreement now include a requirement for tenants to advise the Council should they acquire an interest in property. This is further to the Cabinet Decision on 20/07/2020.

Please send your queries to neighbourhoods@eppingforestdc.gov.uk

(Further information: Jackie Manning 01992 564000 ext 2709)

3. VIRTUAL MEETING AND WEBCASTING GUIDE - ZOOM (Pages 11 - 26)

Please find attached slides from the recent Virtual Meeting and Webcasting Guide – Zoom.

4. CHANGE OF DATE FOR NEXT FULL LICENSING COMMITTEE

With the permission of the Chairman the next scheduled meeting of the Full Licensing Committee has been put back from the 14th October to 30th November. This is to enable Licensing Officers to organise a consultation on the Licensing Act Policy and report the outcome back to a full committee for their agreement in order to formally change our Licensing Policy.

(Further information: Adrian Hendry ext.4246)

5. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

EPF/0661/20 The Old Waterworks Green Lane Nazeing EN9 6RS - Change of use of a former stable to B1 office/light industrial use – Written reps – Caroline Brown ext. 4182 (see linked Enforcement appeal below)

2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

ENF/0610/17 – The Old Waterworks Green Lane Nazeing EN9 6RS – Change of use of barns to residences – Written reps – Clare Munday ext. 4114 – (see linked planning appeal above)

4. Appeal Decisions

EPF/1844/19 – Land adj. The Brambles Woodgreen Road Waltham Abbey EN9 3SD - Proposed construction of an infill new dwelling house of contemporary design – Dismissed

EPF/2728/19 - Land to rear of 76 Weald Bridge Road North Weald, CM16 6ES - Proposed Demolition of existing former horticultural buildings & erection of x 3no. three bedroom dwellinghouses. (Revised application to EPF/1076/18) – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.